Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
October 11, 2016

Present: Debbie Wingo, President; Dan Wells, Vice President; Brian Jackman, Member; Pete Carlson, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Leslie Adair, Christina Orsi, David Olson and Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:45 PM
b. Roll Call to Establish Quorum – all board members present
c. Approval of Agenda
d. Public Hearing – No comments from the public.

MSA (Jackman/Wells) approve the agenda
Ayes - 4 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Wells, Wingo

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Debbie Wingo
The Pledge of Allegiance was recited.

In closed session –

- MSA (Wells/Jackman) approve the hire of employee #'s 11498, 11499, 11500, 11501, 11502 and the retirement of #11503. The hire of employee #'s 11505, 11506, 11507, 11508, 11509, 11510, 11511 and 11512. The rehire of employee 11513 and the resignation of employee 11514 were also approved.
  Ayes - 4 Nays -0 Absent – 0 Abstain – 0
  Carlson, Jackman,
  Wells, Wingo

- Discussed negotiations with JTA

Superintendent's Report – Dr. Bridges reported that on September 23rd, he co-emceed the Jefferson School College Week rally with ASB President Sophia Alejandre. On September 26th Dr. Bridges and IT Coordinator Nick Watson visited Creekside Middle School in Patterson to see how they are using Google Docs and Chromebooks. On September 30th, Dr. Bridges and Hawkins' ASB President, Lucas Ulloa, co-emceed Hawkins' College Week rally. On October 6th, Dr. Bridges met with Premiere Media to work on improving the acoustics and intelligibility for both the Jefferson and Traina gymnasiums.

III. PUBLIC HEARING – No comments from the public

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes - Regular Board Meetings September 13, 2016
4.2 Warrants - September 2016

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4.3 Financials - September 2016
4.4 Wallace Kuhl - Proposal for Preparation of Preliminary Environmental Assessment Work Plan– Ellis Site
4.5 Wallace Kuhl - Proposal for Preparation of Preliminary Environmental Assessment Work Plan– Tracy Hills Site
4.6 Precision Wall Finishes – Jefferson School Fire Pump Shelter
4.7 Precision Wall Finishes – Jefferson School Lighting Project
4.8 Surplus

MSA (Carlson/Wells) approve the consent agenda as presented

Ayes - 4 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Monticello's Student Body President, Faythe DeLong presented – Monticello's book fair was a great success. Book fair week ended with a Peter Pan movie night to go along with the pirate theme of the book fair. 4th graders are getting ready to go on the Meander Field Trip which is a one-day science camp. October is Anti-Bullying month and students are working hard on being kind to one another and treating others how they would like to be treated. TK & Kindergarten students will be using their common core skills to measure, guess, weigh and cook with pumpkins that they brought home from their pumpkin patch field trip. First grade is working on their newly found skills with GLAD training as they learn about weather and seasons. 1st – 4th grade have Artist in Residence going on now.

Jabari Vaughn, Traina's ASB President, and Tosh Black, Traina's ASB Vice President, reported – Traina's ASB is planning a cancer awareness fund raiser with a money drive objective. The class that raises the most money will receive either a continental breakfast or a donut party. The Traina staff is gearing up for parent/teacher conferences the week of October 17th- October 21st. Red Ribbon week is the week of 10/21-10/31. On Monday the theme will be "Get Red of Drugs" where students will wear all red. Tuesday's theme is "Get Away Drugs" and students will wear animal related clothes. Wednesday is "Wake Up to a Drug Free World" which is pajama day. Thursday the theme is "I'm Too Good for Drugs" and students will dress as their favorite character. Friday's theme is "Not Ghoulish Enough for Drugs" and students will dress as goblins and ghosts. The last day of Red Ribbon Week is Halloween where students will "Say Boo to Drugs" by wearing their Halloween costumes.

Sophia Alejandre, Jefferson's ASB President, presented her school's activities – On September 19th -September 23rd, Jefferson celebrated its annual College Week. Throughout College Week students were educated on the importance of attending college. Ms. Wooten hosted an assembly telling students that college is just within their reach. Soccer and volleyball have started and are a great way to show school spirit and support. The 6th graders are at Science Camp this week which is a great way for them to learn while having fun. Jefferson's ASB will be hosting their first dance on October 21st which will be a Disney themed dance. On Saturday, 10/22, Jefferson's band and color guard will participate in Foothill High School's band review and parade.

Lucas Ulloa, Hawkin's ASB President, presented - Since last report Hawkins has had College Week the week of 9/26-9/30. College Week was a huge success and Hawkins students showed more spirit than ever before. Lucas thanked Dr. Bridges for emceeing the College Week rally. October 5th was National Walk to School Day. Students were greeted by 15 officers from Tracy, Livermore, and Pleasanton police departments as well as Tracy Fire who handed out stickers and rulers. On October 14th, the school has its Fund Run with a goal of raising $10,000 for field trips. On October 15th, the Hawkins band will perform at the Stockton Heat game. Hawkins Science Camp is coming up for the 6th grade. Red Ribbon week will end with a BMX assembly.

5.2 Site Specific Emergency Operations Plans- Each year school sites are required to update site specific plans. Dr. Bridges thanked the site administrators for completing their plans and keeping our

students safe. Mr. Jackman asked how fire drills are running at the new Jefferson campus. Mrs. Wooten reported that the drills are running smoothly.
MSA (Wells/Jackman) approve the Site Specific Emergency Operations Plans as presented
Ayes - 4 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Wells, Wingo

5.3 Jefferson School District 2015-2016 CAASPP Data- Sarah Steen reported on the 2015-2016 Jefferson School District CAASPP data. Summative assessments are an annual measurement of student performance and progress in relation to the standards. The District will use the data this year to prioritize short and long term goals. We know test scores are only one part of the larger picture of the student's academic make up. Ms. Steen noted what is new this year in 2016-17. Students will have an easier log in process. A new color system is in place to help teachers assign available test options. New student features allow a student to zoom in at different levels, have different contrasting screens and different item badges. Students can now also print and flag items. There is now a security bar code. Should a student take pictures of the computer screen during testing and post them on social media, he/she will be identified by student ID and time that the items were posted. Improved resources such as parent guides, manuals and videos online are available to help parents and teachers better read test results.

Ms. Steen attended the State Assessment Meeting earlier this month. At the meeting there was a big emphasis on the student support piece. This year the district will support sites to ensure effective use of student supports. Support tools such as universal tools are available to all students. Designated supports are available to all students but they need to be assigned by staff members. Accommodations are available for students based on their IEP or 504 plans. Ms. Steen shared overall district data and covered the standards and test results for the district students. Jefferson School District students compare closely with state of California in both ELA and Math.

Districts will no longer administer the CST, CMA and CAPA science tests that have been administered for years. In 2016-2017 grades 5-8 will be piloting the new NGSS aligned assessment which will be called the California Science Test. Participation is mandatory in the pilot but no test scores will be received. In 2017-18 there will be a field test and in 2018-2019 operational tests will begin. Ms. Steen hasn't seen the test questions but there is online component, as well as a collaborative portion. Jefferson School District plans to bring the science cadre back together to plan. Mr. Wells asked if the 5th-8th grade pilot will be across California and Ms. Steen confirmed that it will be and participation is mandatory. Dr. Bridges noted that each school develops site specific goals for their test results.

5.4 Student Enrollment – We are creeping up, this month the district gained additional students.

VI. PERSONNEL SERVICES

6.1 Teacher's College of San Joaquin Preliminary Administrative Services Credential Program MOU
MSA (Jackman/Carlson) approve the Teacher's College of San Joaquin Preliminary Administrative Services Credential Program MOU as presented
Ayes - 4 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Wells, Wingo

VII. BUSINESS AND FACILTIES

7.1 September 2016 Budget Adjustments -
MSA (Wells/Carlson) approve the September 2016 Budget Adjustments as presented
Ayes – 4 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Wells, Wingo

7.2 Notice of Completion, American Asphalt – Monticello Project, Resolution 2016-10-01
MSA (Carlson/Jackman) motion to approve Resolution 2016-10-01, Notice of Completion, American Asphalt as presented

Ayes - 4	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Wells, Wingo			

VIII. BOARD DISCUSSION AND REPORTS

8.1 November Board Meeting Date Change – Dr. Bridges noted that the Board Meeting in November was scheduled for election night. A new November date meeting date is required.
MSA (Jackman/Wells) approve the November Board Meeting Date Change to November 15, 2016

Ayes – 4	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Wells, Wingo			

8.2 Revise BP 5123, BP & AR 5127.1, Second Readings –
MSA (Wells/Carlson) approve the second reading revisions to BP 5123, BP & AR 5127.1 as presented

Ayes – 4	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Wells, Wingo			

8.3 Revise AR 4031(a) Complaints Concerning Discrimination in Employment, First Reading – The current complaint procedure lists the Superintendent as the first line of complaint. The proposed change lists the Director of Human Resources as first line of complaint and the Superintendent as the second line of complaint.

8.4 Revise E 4161.9(1) Catastrophic Leave Program, First Reading – In the past on the Catastrophic Leave Form the District has "days" listed. When an employee donates their time now, it is recorded in hours. We are proposing a change on the form from "days" to "hours" to accurately reflect donated time.

8.5 Revise BB 9270 Conflict of Interest, First Reading – The District receives a request from the Fair Political Practices Commission to review our board bylaws and policies annually to be sure that they are up to date. Some of the changes of this first reading are due to financial interests with contractors. Annual gifting limits have also changed. Any gift to an employee that is more than $50 per year should be publicly reported on Form 700. There are other changes in Category Two where the District has principals and district administrators listed. The District is looking to add other positions which have the ability to request proposals from vendors and suggest adding the Director of MOT, Director of Food Services, Coordinator of Technology and Coordinator of Curriculum.

8.6 Applicant Interviews & Appointments to Board of Trustees – Ms. Wingo noted that Board Member Jackie Thomas resigned her position prior to last month's board meeting. Tonight the Board will interview three candidates to fill her vacancy. Dr. Bridges noted that when a board member resigns close to an election the Board is required to appoint a candidate. Applicants for the vacancy were sought both in the newspaper and by public posting. Applicants must be California residents, at least 18 years of age, registered voters in the state of California and residents of the district. This appointment lasts for two years and in 2018, this position will be part of the general election. The Board is required to interview the candidates in a public forum. The candidates are Samuel Aranda, Allison Quinteros and Philip Raya. Unlike interviews the Board is allowed to ask different/ follow up questions.

Once an appointment is made a roll call vote will follow and the appointment will be posted for 30 days. The community has this time to review the appointment and if there are no objections, the appointed candidate will become the new board member at the November board meeting.

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Samuel Aranda – Mr. Aranda has always lived in the Jefferson School District. His children have attended Traina School and Monticello School. Mr. Aranda has two 4th grade students at Traina now and his daughter was in the first class to go from Kindergarten through the 8th grade at Traina School. Mr. Aranda is the owner of Altamont Mechanicals; he is Tracy Scholarship Board Chair and the Board Chair of the Better Business Bureau for California State. Mr. Aranda currently provides scholarships to students; his first student is graduating from Sacramento State this year. Education is a big passion for Mr. Aranda. He noted that the role of a board member is to be accessible, personable and cooperative. The board is a conduit to parents, educators and the outside community. Mr. Aranda noted that the city is going through a growth spurt. He wants to see the board grow with the changes that the city faces.

Allison Quinteros – (Joined the meeting via Google Hangout as she is vacationing in Alabama) Ms. Quinteros has a10-year old daughter and twin 5-year old sons and comes from a background of education. Ms. Quinteros taught kindergarten and preschool and also substitute taught at both Tracy Unified School District and the Jefferson School District. Ms. Quinteros noted that education is her strength, passion and what she is good at- as a parent and former educator. She is experienced with implementing curriculum and standards and following policies. Ms. Quinteros worked with Contra Costa County of Education as a coach and noted that teachers need someone to support them and to let them know they are valued. The duties of a school board are looking at policies that the state sets and insuring Jefferson School District's mission statements and policies are on track. She appreciates how our district supports the whole child - not just in academics but extra-curricular activities.

Philip Raya – Mr. Raya has lived in the area for about 27 years after moving up from Bakersfield. He has been in the same industry for 36 years and runs a company. Mr. Raya has two kids who went through the Jefferson School District and they are now out on their own. One part of Mr. Raya's current job duties is that he is a member of the JAC (Joint Apprenticeship Committee) for the fire sprinkler company he runs. This committee helps to pick young students who want to be in the business and together they set short term and long term goals for these students. Mr. Raya feels his daily business actions of running a business, setting protocols, setting budgets and helping people will transfer very well to the role of a board member. Mr. Raya feels that the role of a school board member is to take in information about school business and make decisions for the future of the district. As a board member you must listen to both sides and weigh them personally. Computers are a big priority to ensure students have technology, Mr. Raya feels that we need to keep up with the growth that is coming in the near future.

After the candidate interviews, Ms. Wingo commented that it is encouraging to see three qualified people come in and express an interest in supporting the district as a board member. Ms. Wingo asked if the board members had any comments.

Mr. Wells noted each one of the applicants had positive qualities to offer and he thanked them for their interest. Mr. Wells stated that some candidates had a lot of business experience that would help with our financial responsibilities. A couple of candidates also discussed the education aspects and emphasized that more than others did. Balancing the education of our students and the solvency of our district are priorities of the Board. Mr. Wells believes that the second candidate seemed to have possibly the least amount of leadership qualities but the best in terms of overall encompassing qualities that would define a board member to suit this body.

Mr. Carlson noted that two candidates had very strong business backgrounds which are important. Leadership wise he saw one candidate's strong leadership skills stood out. The Board deals with policy, budgets and personnel issues. Mr. Carlson didn't see a lot of that in some of the candidates and leadership and a business background very important with what the board does.

Mr. Jackman noted that is encouraging to see that people are involved as much as the board is. He also encouraged people to get involved. Mr. Jackman noted that it is easy to discern that candidate #2 has a strong education background, which is important when discussing matters regarding education.

He noted that Candidates #1 and #3 have strong business backgrounds, which is important when discussing business aspects that the board faces. Having a board that balances education and business aspects is important.

Ms. Wingo noted that she has been on the board a long time. As much as she respects educators, Ms. Wingo stated that having a board solely comprised of educators isn't a necessarily a benefit for the district especially when involved with things such as negotiating contracts with developers. Bringing people in with a business background has importance. Having someone with strong ties to the community whose kids attend our schools is important. Ms. Wingo noted that one of the candidates tonight said, "I often make decisions that benefit a lot of people without them even knowing it". In this district this statement is relevant as the Board's decisions have lasting implications for our kids and our community.

MSA (Carlson/Jackman) motion to appoint Philip Raya as Jefferson School District board member.
Roll Call Vote is required:
Aye: Carlson, Wells, Wingo, Jackman No - 0

The Board unanimously approves Philip Raya as the next Jefferson School District member.

Dr. Bridges reiterated the process following Mr. Raya's appointment. The district will publish and post the announcement for 30 days. If no challenge occurs, Mr. Raya will be sworn in at our board meeting on November 15, 2016.

8.7 Items for Next Board Meeting – Swearing in new member, second readings of board policies, single school site plans coming forward, Tracy Hills amended mitigation agreement, Special Education Department report.

IX. ADJOURNMENT – MSA (Wingo/Wells) 8:14 PM Time

Respectfully submitted,

James W. Bridges
Secretary to the Board

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